

## New Membership Structure and Application FAQ

### About the new structure

1. [Why did EMAHK revise the membership structure?](#)
2. [Why is EMAHK starting to charge membership fee?](#)
3. [How will the membership fee be used?](#)

### Membership and benefits

4. [What benefits will EMAHK members enjoy?](#)
5. [Can I still participate in EMAHK events or activities if I am not a member?](#)
6. [What types of events will EMAHK organize each year?](#)

### Application process

7. [How long does it take to process my application?](#)
8. [What will you do with my submitted documents?](#)
9. [I have been a EMAHK member for several years now. Do I still need to fill in the new application form?](#)

### Requirements for Supporter and evidence

10. [Why do we need a Supporter and who can I ask?](#)
11. [What should be submitted as evidence for Part 3a - Relevant Education History?](#)
12. [What should be submitted as evidence for Part 3b - Relevant Work History?](#)
13. [What should be submitted as evidence for Part 3c - Professional Qualifications?](#)

### 1. Why did EMAHK revise the membership structure?

We realize that the previous membership structure is not inclusive for industry practitioners who may have many years of experience but lack a higher degree in environmental management. After conducting some benchmarking studies, we have come up with the revised membership structure.

Under this new structure, we are able to welcome all interested parties, regardless of their education background or work experience, to become EMAHK members. It also removes the confusion between the previous system of Student Membership and Full Membership for those with multiple higher degrees.

[Back to top](#)

### 2. Why is EMAHK starting to charge membership fee?

Since our inauguration in 2010, the EMAHK has organized conferences, seminars, local site visits, overseas learning opportunities, career talks, and countless other events and activities for our members and their friends. Through the generous support of a few donors, especially the MSc in Environmental Management program of the University of Hong Kong, we were able to provide these services and waive membership fees for the past few years.

Four years into our establishment, we, the Executive Committee, feel it is time to review our financial position, and to plan for future growth. Thus we have benchmarked against similar organizations and set the pricing levels for the various membership types.

[Back to top](#)

## **New Membership Structure and Application FAQ**

### **3. How will the membership fee be used?**

The membership fee collected will be used for organizing free and subsidized events for our members, as well as for the future development of EMAHK into a well recognized professional organization.

[Back to top](#)

### **4. What benefits will EMAHK members enjoy?**

Each membership type will receive slightly different membership benefits. Please refer to the chart above. In addition to the benefits offered by EMAHK, our partner organizations will offer discounted rates for EMAHK members for some of their events.

[Back to top](#)

### **5. Can I still participate in EMAHK events or activities if I am not a member?**

Some of our activities will be for members only. However, there will also be events where members can bring a friend, and other seminars that are open to the general public. For these events and seminars, EMAHK members will be able to attend for free or at a discounted rate where non-members will be required to pay a higher rate.

[Back to top](#)

### **6. What types of events will EMAHK organize each year?**

In a typical year, EMAHK will organize (or co-organize) the following events:

- Career talk
- At least 1 overseas study trip
- At least 1 local site visit / field trip
- At least 3 seminars

As we gain a clearer understanding of our members' demographics (application form Parts 3 & 4), we will tailor the above list to better suit their needs.

In addition to the above, EMAHK will partner with other organizations in the environmental management field and offer additional event participation opportunities for our members.

[Back to top](#)

## **New Membership Structure and Application FAQ**

### **7. How long does it take to process my application?**

An acknowledgement will be sent within 2 weeks of receiving an application. Although our membership team review and process applications as they arrive, all applications are approved by the Executive Committee during the committee's regular meeting. Thus, an application may take up to 3 months to process.

All enquiries regarding application status can be directed to [membership@emahk.org](mailto:membership@emahk.org).

[Back to top](#)

### **8. What will you do with my submitted documents?**

EMAHK takes personal privacy very seriously. All submitted documents are saved in a secure hard drive offline, and are only accessible by the membership team. These documents are retained for the duration of the membership validity, and will be destroyed / deleted immediately as soon as the owner ceases to be an EMAHK member.

[Back to top](#)

### **9. I have been a EMAHK member for several years now. Do I still need to fill in the new application form?**

In order to understand our members better, and to plan appropriate events and activities, we will require all members to provide their background and additional demographics information. As our previous application form is extremely simple, it does not provide EMAHK with any opportunities to understand our members. With this new information, we will be able to focus more on areas that our members are interested in.

[Back to top](#)

### **10. Why do we need a Supporter and who can I ask?**

EMAHK does not have the resources to verify each applicant's submitted information relating to his/her qualification for each membership type, therefore we ask that applicants reach out to a Supporter to verify that the information submitted in Part 3 of the application form is true and accurate.

It is preferred that applicants ask another EMAHK member to be a supporter. However, in situations where the applicant does not know any current EMAHK members, they can also ask their current immediate supervisor to be their supporter.

[Back to top](#)

### **11. What should be submitted as evidence for Part 3a - Relevant Education History?**

## New Membership Structure and Application FAQ

A copy of the relevant degree must accompany the application form.

[Back to top](#)

### 12. What should be submitted as evidence for Part 3b - Relevant Work History?

Evidence for this part is required only for applicants without a postgraduate degree in an environmental management field. Accepted evidence include:

- Letters from current and past employment verifying your dates of employment and job title
- Reference letter (for past employment), employment or promotion letter (for current employment, with salary and other sensitive information covered up)
- Other documentation from your employer(s) that confirms the position and dates employed as stated on the application form
- An up-to-date CV

All pages of submitted documents must be verified by a Supporter with their full signature.

[Back to top](#)

### 13. What should be submitted as evidence for Part 3c - Professional Qualifications?

Professional qualifications are not a must for EMAHK membership application. However, for applicants without a postgraduate degree in an environmental management field, this helps to support their relevant experience in this field.

If submitting evidence for this part, a copy of each relevant professional qualification can be attached to the application package.

[Back to top](#)