

Membership Application Form for Conversion from Full to Certified Member

EMAHK Vision

Establish the Association as a leading and recognised contributor to environmental management and sustainable development discourse, as well as to the advancement of environmental management as a professional field.

Requirements for Certified Member:

Members applying to become a Certified Member may have different combinations of education and work experiences. Two routes are available.

1. Have completed a post-graduate degree in the environmental management field AND have at least 5 years work experience in an environment related position, with demonstrated management skills in at least 3 years.
2. Have at least 7 years work experience in an environment related position, with demonstrated management skills in at least 3 years AND have been a Full Member for not less than 2 years.

Part 1: Personal Information

Title*: Prof. / Dr. / Mr. / Mrs. / Ms. / Miss *(please delete as appropriate)*

Last Name*: _____ First Name*: _____

Address: _____

Telephone Number: _____ Email Address: _____

Part 2: Membership Type*

This application form is for current EMAHK Full Members wishing to convert to the Certified Member category.

Current Membership number*: _____

Part 3: Supporting Information *(refer to requirements on page 5, submit evidence with application and attach additional pages as necessary)*

3a: Education history – additions since your Full Member application *(in descending chronological order)*

Year of Graduation	Academic Institution	Designation Obtained & Areas of Specialization (eg. MSc in Environmental Management)	Currently Enrolled
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes

* Required fields. Complete other fields if they have changed since your Full Member application

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3b: Relevant employment history* (in reverse chronological order – most current first – attached additional sheets if necessary)

From	To	Company	Position Held	<input type="checkbox"/> Currently Employed
		Duties		
From	To	Company	Position Held	<input type="checkbox"/> Currently Employed
		Duties		
From	To	Company	Position Held	<input type="checkbox"/> Currently Employed
		Duties		
From	To	Company	Position Held	<input type="checkbox"/> Currently Employed
		Duties		
From	To	Company	Position Held	<input type="checkbox"/> Currently Employed
		Duties		

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3c: Relevant professional qualifications (May help with qualifying you for Certified Member)

Professional Qualification	Issued By (organisation)	Issue Date	Expiry Date

Part 4: Demographics (Complete if this has changed since your Full Member application)

4a: Background

Education (Highest degree earned)

- Secondary / Technical School
- Associate Degree
- Bachelor's Degree
- Master's Degree
- Doctorate Degree
- Other _____

Company size

- 15 or less
- 16-99
- 100-499
- 500-999
- 1,000-2,499
- 2,500-4,999
- 5,000 or more

Company's primary business activity / industry (cont'd)

- Energy
- Engineering
- Environmental / Waste / Sewage
- Forestry / Paper Products
- Health / Medical / Pharmaceutical
- Information Technology / Telecom
- Insurance
- Manufacturing
- Professional Services / Consulting
- Real estate / Urban Development / Architecture
- Transportation
- Testing / Compliance
- Utilities
- Wholesale / Retail Trade
- Other _____

Company type

- Commercial / Industry
- Government
- Nonprofit / Association
- Other _____

Company's primary business activity / industry

- Agriculture
- Automotive
- Banking / Brokerage / Investment
- Coal / Gas / Oil
- Construction
- Consumer Products
- Education Institution

4b: Specialization and interest (Please select with ✓)

Area of Expertise

- _____ Air
- _____ Carbon auditing
- _____ Climate change
- _____ Energy
- _____ Environmental Impact Assessment
- _____ Environmental Law and Legislation
- _____ Environmental Management
- _____ Environmental Monitoring / Reporting
- _____ Environmental Policy and Regulations
- _____ Environmental Risk Assessment / Management
- _____ Environmental Technology
- _____ Health Effects and Exposure
- _____ Industrial Processes
- _____ Nature Conservation
- _____ Soil and Land
- _____ Sustainability
- _____ Waste Management
- _____ Water Resource Management
- _____ Other _____

Area of Interest

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*** Required fields. Complete other fields if they have changed since your Full Member application**

Part 5: Code of Conduct

As a member of the EMAHK, I agree to:

- i. Abide by the principles set out in the EMAHK vision and mission.
- ii. Ensure public trust and confidence in the EMAHK.
- iii. Refrain from taking unfair advantage of, or denigrating, other members of the EMAHK.
- iv. Refrain from claiming representation or acting on behalf of EMAHK in public activities unless properly authorized.
- v. Refrain from using the name of EMAHK in any events, activities, membership and sponsorship solicitation without the express approval from the executive committee.
- vi. Avoid misconduct or negligence while either attending or assisting at EMAHK events or representing the EMAHK at other events.
- vii. Declare to the Executive Committee any competing interests that may be pertinent to their activities within EMAHK and EMAHK supported events.

Failure to abide by this Code of Conduct shall result in appropriate actions presided over by a Disciplinary Panel of the EMAHK.

Part 6: Confirmation of Application

By signing this application for membership with the EMAHK, I agree to abide by the Code of Conduct as stipulated in Part 5 above. I also certify that all information provided on this application form is true and accurate. I understand that my membership may be revoked if any information is found to be fraudulent, and any fees paid will not be refunded.

Applicant's signature: _____ Date: _____

I do not wish to have my name, membership number, and certification validity published on EMAHK's website.

Part 7: Verification by Supporter

I, a member of EMAHK's current Executive Committee / a current Certified Member of EMAHK⁺, support the applicant as a person worthy of consideration for election to be a Certified Member of the EMAHK. My signature below and on the submitted documents indicates that I have reviewed the contents and have validated their correctness and authenticity.

Supporter's signature: _____ Date: _____

Supporter's full name: _____ EMAHK membership number: _____

⁺ Please delete as appropriate

About Personal Data Protection

1. All personal data collected are only used for EMAHK membership processing and future communication.
2. Upon membership termination by either party, all related personal data will be deleted from our database.
3. Personal data collected will not be transferred to any third parties without members' prior consent.
4. Members can make changes to their personal data in writing at any time they deem necessary.

*** Required fields. Complete other fields if they have changed since your Full Member application**

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Instruction:

1. All parts of this application must be completed.
2. Submit applicable evidence for Part 3 together with the application, and have the Supporter verify each page before submission.
3. The Supporter must be a current EMAHK Executive Committee Member or a current EMAHK Certified Member.
 - The Supporter must review the contents of this application, verify their correctness, and validate the authenticity of submitted documents by signing on each page of the submitted documents.

Application Process:

1. Email completed application form to *membership@emahk.org* with appropriately verified supporting documents for Part 3 to substantiate meeting the requirements.
2. Supporting documents include but not limited to: education certificates, employment letters, professional certification papers, etc.
 - Note that a CV may only be used as reference. All sections of Part 3 must still be completed.
3. An acknowledgement will be sent to the applicant within 2 weeks via email. All applications are reviewed by EMAHK's Membership Sub-Committee and approved by the Executive Committee, and thus membership processing will take time.
4. Once accepted by the EMAHK Executive Committee, the applicant will receive a confirmation email, with further instructions for membership fees payment. Payment must be made within 1 month of the issuance of the email.
5. Upon receipt of the membership fees, EMAHK will issue an e-membership card with a membership number via email. This membership number must be quoted when registering for future EMAHK events to qualify for member rates.
6. EMAHK reserves the right to cross check all submitted information as and when required.
7. EMAHK holds the final decision regarding the granting of membership and the membership type granted.

Membership Fee:

1. The membership year is from January to December of the same calendar year. The annual membership fee for Certified Members is \$500 per year.
2. For mid-year applications, membership fees are pro-rated on a quarterly basis.
3. Since Certification is valid for 2 years, Certified Members will be invoiced for 2 years' membership fees each time. For details please refer to the FAQ file on EMAHK's website.
4. Annual renewal will not be required, and details regarding recertification will be explained with the membership confirmation, and can also be found in the FAQ file on EMAHK's website.
5. No refunds will be provided, including withdrawals from EMAHK membership, membership category change, and membership revocation due to misconduct.

Application Checklist:

1. Ensure the following are included in your application package:
 - Completed application form with applicant and supporter signatures
 - Supporting documents for Part 3 with each page verified by the supporter
2. Do NOT send your membership fee with the application package. You will receive an email with payment instructions.

*** Required fields. Complete other fields if they have changed since your Full Member application**